Apartment 602 12 Featherston Street Wellington 6011 021 1234 5678 Clee000@victoria.ac.nz

PERSONAL SUMMARY

I am a young, highly engaged social media user and I would love the opportunity to provide creativity, passion, and a psychological edge to your social media marketing role. I have a Bachelor of Arts in Classics and French from Victoria University and during my studies I enhanced my written skills and understanding of people. I also developed my ability of proposing unconventional and exciting solutions to marketing problems in my part-time job and my role in the student club. I enjoy working in a team and am looking forward to more opportunities to demonstrate my positive attitude and creative flair.

CAREER HISTORY

Sales Assistant - Clothes Shop

Lambton Quay, Wellington 2016 – Present

As a sales assistant I worked with others to support customers and generate sales.

- Worked on advertising campaigns and visual displays in store
- Communicated with a wide variety of people and dealt positively with customers
- Held responsibility for cash handling and end of day procedures

POSITIONS OF RESPONSIBILITY

Treasurer for Victoria University Sports Club 2016 – Present

I am responsible for budgets, financial reports, membership fees, and helping to write the annual report for club affiliation to the university.

Arts Prefect at High School

2015

My role included organising large events, running the Arts council, and supporting the Head Prefect.

KEY COMPETENCIES

- Great with technology
- Visually creative
- Able to work in a team and with diverse people
- Good organiser and event planner
- Excellent verbal and written communicator
- Competent in French
- Full driver's licence

ACADEMIC QUALIFICATIONS

2018 BA Classical Studies and French (Victoria University) 2010-2015 High School, Wellington

SIGNIFICANT DISTINCTIONS / AWARDS

2018 Senior Prize in Classical Studies (Victoria University)2015 Scholarship in Classic Studies2014 Duke of Edinburgh gold award

REFEREES

Store Manager, Clothes Shop

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